



**MINUTES  
FROM THE MEETING OF THE  
OPS LOCAL GOVERNING BODY  
HELD ON MONDAY 1 JUNE 2020  
AT 6.00PM VIA MICROSOFT TEAMS**

**Actions from OPS LGB on 1 June 2020**

<b>Item Reference</b>	<b>Action</b>	<b>Person Responsible</b>	<b>Date raised</b>
<b>1.4</b>	SR to put in a bid to Hinkley Point Community Grant for funding to develop the outside play. FD to follow this up	SR/FD	02/03/2020
<b>1.4</b>	CW to contact owners of neighbouring land to ascertain whether they can offer any assistance with regard to the issue of accessing the school. CW to have a further discussion with tenant and feedback to LGB.	CW	02/03/2020
<b>1.4</b>	NM to look into company volunteer days and advise CL/LGB. FD to follow this up with NM.	NM	02/03/2020
<b>1.4</b>	FD to add GGT to the LGB Agenda in November 2020. CL to give update on Performance management plans in November 2020.	FD/CL	02/03/2020



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**Members**

✓	Claire Winson	(CW)	(Chair)
✓	Nik Fairfax	(NF)	
✓	Ali Pugsley	(AP)	
-	Charlotte Powell	(CP)	
-	Anne Constance	(AC)	
✓	Claire Luce	(CL)	(Head Teacher)

**In Attendance**

✓	Tina Webber	(TW)	(Potential new Governor)
✓	Fran Davis	(FD)	(Clerk)
✓	Bethan Mockridge	(BM)	(Staff Gov)

✓ those present

**1. Procedural Matters**

The Chair welcomed everyone to the meeting.

**1.1 Apologies for absence**

Charlotte Powell – Apologies accepted.  
Anne Constance – work commitments - Apologies accepted.  
Bethan Mockridge attending as an observer. Awaiting confirmation as staff governor.  
Tina Webber attending as an observer. Awaiting confirmation as new governor.

**1.2 Declarations of Interest**

None

### 1.3 Minutes from the last meeting on 2 March 2020

Minutes were agreed as accurate

### 1.4 Matters arising not contained elsewhere on this agenda.

Outstanding Actions

SR to put in a bid to Hinkley Point Community Grant for funding to develop the outside play **Outstanding** - FD to contact SR for an update.

FD

CW to contact owners of neighbouring land to ascertain whether they can offer any assistance with regard the issue of accessing the school **Ongoing** CW has spoken to tenant concerning land but will have another conversation and feedback to LGB in September.

CW

NM to look into company volunteer days and advise CL/LGB - **Outstanding** - FD to contact SR for an update.

FD

FD to forward out helpline number to LGB - **Completed**.

FD to add GGT to the next LGB Agenda – **Outstanding** CL advised Performance management had been put on hold. Targets will be set in Oct but unsure if they will be new ones or continue with the old ones. TG, Trust Education Director and CM, Staff development, will lead on this. CL to give update in after October half term.

FD/CL

## 2 Head Teacher Update

CL gave brief update on the first day of opening school to limited years and key worker children.

- Opening plan was sent to the BTCT Board for approval, prior to half term break. All HT's from Trust presented their plans to the Board.
- Government guidance was followed as best as possible.
- There was some anxiety today from staff, children and parents.
- We had pupils in from Preschool, Reception, Year's 1 and 6 and key workers.
- Keeping younger children separate was a challenge, however most children had an idea of what was required.
- All staff have returned to work including 3 members who have been shielding .

It was asked about staff morale, how were staff feeling, were they comfortable with the arrangements in place.

BM confirmed everyone was positive and pleased to be back into a classroom. Having detailed information gave staff confidence.

It was asked about the well being of the key worker children as they were isolated from friends, year group and their teacher.

CL assured Governors that every effort had been made to organise groups as fairly as possible but Government guidelines and logistics of keeping siblings and staff with their own children together in case of an outbreak of Covid19 meant it was difficult putting together bubbles to

ensure everyone's safety. CL advised the situation would be regularly monitored.

- 1 child with an EHCP is currently at home at the request of their family. We had to justify mum's request, therefore the student has been contacted twice each week and a risk assessment put in place to ensure that home is the correct place for them to be at present. This risk assessment has been submitted to County.
- Safeguarding families have been appreciative of the regular contact
- FSM – the Trust were praised for their efforts in securing vouchers for families on FSM. A very generous weekly amount of £25.00 was initially given to families. However we are having to move to the Government scheme, EdenRed, as the Government will not pay schools unless this scheme is used. CL advises there has been a number of reported issues with EdenRed.

It was asked if the EdenRed scheme would be managed centrally. CL advised KR, Deputy Finance Officer, places order. Codes are forwarded to us and we give to parents who logon to the website and enter the code. However there have been issues with others schools, whereby parents could not even get onto the website. It was noted that parents had received vouchers from the Trust in the first week of lockdown. Many families using EdenRed have waited weeks for payments. It was also noted that PLE requested any families struggling were to be helped even if not on FSM at the time.

Governors wished their thanks to be passed onto the Trust, as well the staff at OPS. Everyone has been brilliant in managing this ever changing situation.

#### Other matters

- Work on the outside EYFS has started. The surface has now been completed just waiting on the fencing.
- Pupil Premium Report is for information.
- Results – although we are not able to enter results this year, our current year 6 mock results were fantastic. We will be reporting the teacher assessments to parents. CL thanked BM for her hard work in securing these results.
- New families have joined the school, increasing our numbers. Another potential family from St Georges school joining in September 2020.
- Plans for September will be shared with Governors when more information has been received.

The Chair congratulated the HT and staff on the fantastic results for year 6. It was asked what impact on results and progression will there be with pupils who have not accessed home learning during this time. CL advised it is a mixed picture with some students not accessing any work which will impact on results. However we will assess pupils and any needing support will have interventions put in place.

BM advised during the Easter break, we changed our topic plans to reflect one learning for all families as we had received feedback advising it was difficult for families as they did not have enough devices to support their children with a variety of work. Therefore one topic was adapted to every level.

A Governor commented that as a parent it was easier with this way of working however they were unsure what level of input from them was required.

CL advised just one thing is sufficient, just so we know you are managing or whether you need more support.

It was asked if it would be compulsory for vulnerable children not completing work to attend school.

CL advised vulnerable children are categorised as ones with an EHCP, we only have one pupil who has this. The Government has said there are no fines for non attendance.

We have offered sessions to pupils with safeguarding issues and they have returned for a session. However the pupils not engaging with work do not fall into this category they are PP students but we are in regular contact with them.

### 3 **ADP**

Governors noted the plan.

### 4 **Date of next Meeting – Monday 6 July 2020**

It was suggested it would be useful to have another meeting in July just to give an update on plans for September.

The Chair thanked the staff and HT for all their hard work, dedication and support to the children and their families and to each other during these difficult times.